



Credit Application

Topnotch Metal Products 4920 Raley Blvd. Sacramento, CA 95838-1719 Phone 800-339-4776 Fax 916-338-2451

The undersigned company is applying for credit with Topnotch Metal Products and agrees to abide by the standard terms and conditions that Topnotch Metals may grant.

Company Name: _____	No. of yrs at this location _____
DBA (if different): _____	No. of years in business _____
A/P Contact person: _____	No. of employees _____
Phone: _____	Annual Sales _____
Address: _____	Federal tax ID _____
City: _____	State: _____
Zip: _____	Contractors License #: _____
Phone: _____	Fax: _____
Amount of credit requested \$ _____	Social Security # _____

Are you a: CORPORATION PARTNERSHIP SOLE PROPRIETORSHIP

State of incorporation: _____

List Principle Officers	First	% of Ownership	Addresses	City	State	Zip

Have you ever had credit with us before? Yes No **Are you sales tax exempt?** Yes No

If yes, under what name? _____

TRADE REFERENCES

Reference #1 **Name** _____

Address _____	City _____	State _____
Phone _____	Fax _____	Zip _____

Reference #2 **Name** _____

Address _____	City _____	State _____
Phone _____	Fax _____	Zip _____

Reference #3 **Name** _____

Address _____	City _____	State _____
Phone _____	Fax _____	Zip _____

BANK REFERENCE

Name of bank _____

Account# _____

Phone _____

Contact Person _____

Address _____	City _____	State _____	Zip _____
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I represent that the above information is true and is given to induce Topnotch Metals to extend credit to the applicant. My company and I authorize Topnotch Metals to make such credit investigation as Topnotch Metals sees fit, including contacting the above trade references and banks and obtaining credit reports. My company and I authorize all trade references, banks, and credit reporting agencies to disclose to Topnotch Metals any and all information concerning the financial and credit history of my company and myself.

I have read the above terms and conditions stated below and agree to all of these terms and conditions.

Principal owners signature:

Printed name:	Social Security Number:		
Title:	Home Address:		
Date:	City	State	Zip

GENERAL TERMS AND CONDITIONS AND PERSONAL GUARANTEE

1. Statements are sent on the first day of each month. You may take 2% discount as indicated on the statement if you pay the invoices by the 10th of the month.
2. All invoices become payable in full on the 25th day of the month and if not paid by the end of the month are considered past due.
3. A service charge of 1.5% per month may be added to all amounts billed if not paid by the end of the month.
4. No additional credit will be extended to past due accounts unless satisfactory arrangements are made with our credit dept.
5. **PERSONAL GUARNTEE:** If the credit customer is a corporation, then those signing this application, whether signing as an officer or not, personally guarantee payment for all items purchased on credit by the corporation.
6. In compliance with the fair credit reporting act , this is to inform you that you are authorizing this organization and/or it's suppliers to obtain a consumer and/or business profile credit report. You have the right to dispute the information on this report and request additional disclosures provided under section 606§1681d(b) of the fair credit reporting act and a written summary of your rights pursuant to section 609(c). You may do this by contacting the provider of the information. Please call Onecreditsource.com, LLC at phone # 1-800-905-9678 and you will be directed to the proper credit reporting agency or assisted in your inquiry. This organization is not allowed to give you a copy of your credit report. You also release from liability any persons involved in the credit investigation.

TERMS AND CONDITIONS OF SALE

- 1) Payment terms are 2% 10th net 25th (all purchase in month are discountable on the 10th of the following month and due on the 25th). Payment due dates are indicated on each invoice for your reference.
- 2) Any balance beyond the indicated terms will be considered past due and an interest of 1-1/2% per month (18% annually) may be charged to account.
- 3) In the event that Topntoch Metals must litigate in its efforts to collect unpaid invoices, customer agrees to have any resulting court case heard in the County of Sacramento Judicial District.
- 4) Customer shall be liable for any and all costs of collection incurred by Topntoch Metals (including courts costs and attorney's fees) arising from the collection of unpaid invoices issued to customer.
- 5) The person executing this document warrants and represents that they have the authority to bind Customer to these Terms and Conditions of Sale by affixing their signature hereto.

Authorized Purchasers _____

Purchase order required? **Yes** **No**

Authorized Signature: _____ **Date:** _____